



Richard Hardy Special School District

Director: Cindy Blevins

Date: August 1, 2017

Principal: Beth Webb

Dear Parents and Guardians:

We are pleased to announce that **Richard Hardy Memorial** will continue to participate in the National School Lunch and School Breakfast Programs, for the 2017-2018 school year.

What does CEP mean for my student(s) who attend Richard Hardy Memorial? In a CEP school, all students receive a nutritious breakfast and lunch at no cost, regardless of family income. There will however still be a charge for extra meals or ala carte items purchased. If students wish to purchase an additional meal the cost will be \$1.50 for breakfast and \$3.00 for lunch. Ala carte items can also be purchased; this includes any extra item other than what is initially served with each meal. For example: an extra milk, juice, fruit, cereal, ice cream etc. Ala carte items range from 50 cents to \$1.00 in cost. Students can only get additional meals or additional ala carte items with cash or from their accounts. **There will be no charging for any extra items.** Students may still deposit money into their accounts to allocate for any extra items purchased.

What if my child changes schools? Your child is eligible for free meals at the school where he/she is currently enrolled. If he/she eats meals at or transfer to a non-CEP school during the 2017-2018 school year, you may be responsible for meal charges.

Why is Richard Hardy Memorial requesting financial information? The information you provide will help ensure that your child continues to have access to the level of resources he/she currently has at school. It impacts funding that each school receives from the federal and state government, affecting provisions such as ... supplemental instructional material, technology, new teachers or aides, etc. **(Our Federal/State funding is based on these surveys so please make sure this gets returned to school.)**

How will this information be protected? In keeping with current practices, all information provided is private and confidential as required by state and federal statute. State and federal formulas use only aggregate information for funding calculations.

What do I need to do? Please complete the attached form and return it to **Richard Hardy Memorial**. Your assistance in maintaining current funding levels is greatly appreciated.

If you have any questions, please contact **Susan Layne or Teresa Lakey @ 423-837-7282**

**{RHMS} Household Information Survey
2017-2018 School Year**

Richard Hardy Memorial School

1620 Hamilton Avenue
South Pittsburg, TN 37380

[Click here to enter text.](#)

This survey is confidential and is used for our Federal Funding to ensure that we comply as a Title I school.

Parent Name:

Street Address:

City:

State:

Zip:

Student's Legal Name (As it appears on birth certificate)	Student ID	Date of Birth	School Name	Grade
1.	N/A			
2.	N/A			
3.	N/A			
4.	N/A			
5.	N/A			
6.	N/A			
7.	N/A			
8.	N/A			

Number in Household _____ (Fill in the blank)

Please check the box below that represents your Annual Gross Income:

- | | |
|--|---|
| <input type="checkbox"/> Less than \$21,978 | |
| <input type="checkbox"/> Between \$21,978 and \$29,637 | <input type="checkbox"/> Between \$67,951 and \$75,647 |
| <input type="checkbox"/> Between \$29,637 and \$37,296 | <input type="checkbox"/> Between \$75,647 and \$83,343 |
| <input type="checkbox"/> Between \$37,296 and \$44,955 | <input type="checkbox"/> Between \$83,343 and \$91,039 |
| <input type="checkbox"/> Between \$44,955 and \$52,614 | <input type="checkbox"/> Between \$91,039 and \$98,735 |
| <input type="checkbox"/> Between \$52,614 and \$60,273 | <input type="checkbox"/> Between \$98,735 and \$106,431 |
| <input type="checkbox"/> Between \$60,273 and \$67,951 | <input type="checkbox"/> Over \$106,431 |

Signature An adult household member must sign this survey. I certify (promise) that all information on this survey is true and that all income is reported. I understand that the school will receive federal funding based on the information provided.

Sign here:

Date:

Please submit form with all other registration paperwork.

USDA Nondiscrimination Statement (Continued)

For all other FNS nutrition assistance programs, State or local agencies, and their subrecipients, must post the following Nondiscrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.



Cafeteria FYI's

- Breakfast and lunch is “free” to all students...any 2nd meals or additional items have to be paid for (no charging)
- Ala carte items are sold daily..Costs range from .50 to \$1.00..(no charging of these items..cash or money from your account only)
- Students are allowed to “deposit” money into their accounts in the cafeteria to use for “ala carte” items or additional meals
- Ice cream is sold daily (when available)..Lower grades have specific day(s) that they can purchase ice cream...check with their/your teacher.
- Students that bring their lunch must use/bring plastic utensils...no (real) forks or knives are allowed.
- Outside Vendors: Due to our “nutrition standards” ...students are not allowed to bring outside food or drinks into the lunchroom...example: Krystal's, Sonic, McDonalds, etc. If they do bring these items for lunch they must be in unmarked bags/containers.
- Parents please encourage your students to eat the cafeterias breakfast and lunch...this will ensure that the students get a “healthy” well balanced meal and helps our Federal funding.
- Please observe the “no parking” signs located at the back of the cafeteria.

Thank You,

Cafeteria Manager/Staff