



APPLICATION FOR EMPLOYMENT IN RICHARD CITY SPECIAL SCHOOL DISTRICT

1620 Hamilton Avenue, South Pittsburg, TN 37380 / Business Office/HR: 423-837-7282 X 112 Fax: 423-837-0641

Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Address: \_\_\_\_\_

(Street)

(City)

(State)

(Zip Code)

SSN: \_\_\_\_\_

Position(s) Desired: \_\_\_\_\_

Certifications: State \_\_\_\_\_ Type \_\_\_\_\_ Codes \_\_\_\_\_

**Educational Background:**

Name of School	Highest Grade Completed	Date Completed

**Work Experience:**

Employment Dates	Employer Name and Address	Position	Reason for Leaving

**References:**

Name	Address	Phone No.	Relationship

I hereby affirm that the information I have furnished is accurate, current and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICATION FOR EMPLOYMENT IN RICHARD CITY SPECIAL SCHOOL DISTRICT (RCSSD)**

I hereby apply for employment as: \_\_\_\_\_  
(teacher, principal, coach, and/or other)

at RCSSD beginning: \_\_\_\_\_  
(date of school term)

**Please initial that you have read the following statements, circle as appropriate, and agree:**

\_\_\_\_\_ I recognize that, if I am employed, the Board of Education of RCSSD will assign or reassign me to a specific position as the need requires.

\_\_\_\_\_ I agree to apply for or supply a current Tennessee Teaching Certificate with the appropriate endorsements (codes) for the position for which I am applying.

\_\_\_\_\_ I hereby certify that I (have) (have not) been convicted of a misdemeanor or a felony in any state of the United States.

\_\_\_\_\_ If "have" is indicated, explain fully the details of each such conviction on a separate sheet of paper.

\_\_\_\_\_ I further certify that I (have) (have not) been dismissed from any previous employment for improper or unprofessional conduct, inefficient service, neglect of duty, incompetence, or insubordination as the same are defined in Section 49-1401 of the Tennessee Code.

\_\_\_\_\_ If "have" is indicated, explain fully the details of each dismissal on a separate sheet of paper. The employer's non-renewal of a yearly contract need not be indicated unless the non-renewal was for cause as listed above.

\_\_\_\_\_ If my most recent employer was another Tennessee public school system and if my termination was voluntary, I hereby certify that my resignation was, or will be submitted at least 30 days prior to the beginning date stated hereon; or, if within 30 days that the previous board has waived its right to such notice. A copy of my letter of resignation or of the stated board action is attached or will be provided.

\_\_\_\_\_ I understand that misrepresentation of any of these certifications may subject me to the policies prescribed in Sections 49-1317 or 49-1318 of the Tennessee Code.

\_\_\_\_\_ You have my permission to check the information I have submitted. I agree to withdraw my application if I accept employment in any other system.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
(Printed or Typed)

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Interviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: