

Richard City Special School District

Regular Board Meeting Minutes

August 26, 2025 @ 4:00 PM

In attendance: Jacque Howard, Cherie Helton, John D. Olton, Sharon Newcom, Jennifer Olton, Reggie Culpepper

Absent: None

Moment of Silence

1. Meeting called to order: Chairman Jacque Howard @4:00 PM

2. Reading of the July 29, 2025 minutes. (Approval/Disapproval):

Chairman Jacque Howard made the motion to approve the April 15, 2025 minutes, John Olton 2nd the motion. Motion carried.

3. Standard Business:

Principals Report: Reggie Culpepper

- ☐ 08/04/2025 – First Day Teachers/Staff
- ☐ 08/05/2025 – Registration
- ☐ 08/07/2025 – First Day Students

Financial Report: Jennifer Olton

All financials are current and up to date. (A copy of financial are always given to the board members for review).

4. Old Business:

A. Board Roles... Tabled for September meeting

B. SY26 General Budget Amendment... **Approval/Disapproval**

Chairman Jacque Howard made a motion to approve the budget amendment, John Olton 2nd the motion. Motion carried.

5. New Business:

- A. Student Board Member...** Director Newcom and Principal Culpepper nominated Bailey Blevins as Richard Hardy's Student Board Member.
- B. Board Member Terms...** Jennifer Olton explained that the election office entered Cherie Helton's term as 6 years and it should have only been 4 years. Cherie Helton will need to run again in 2028. Richard Hardy will have to send a letter to the election office for clarification.
- C. MOU with 911 RAVE app...** Director Newcom explained the app to the board. Chairman Jacque Howard signed the Maintenance of understanding. No approval was required.
- D. Centennial Plans...** Discussed plans for the centennial and set the date for May 2, 2026.
- E. SAVE Act Compliance...** Director Newcom explained the SAVE Act. Chairman Jacque Howard signed the form. No approval is required.

6. Trainings/Workshops/Field Trips/Fundraisers

Trainings:

- Jessica Stiefel – Attendance Training – Monthly Meetings
- Donna Culpepper – Monthly Supervisor Study Council Meetings
- Sharon Newcom – Monthly Superintendent Study Council Meetings
- Stacey Wright – Sp Ed Conference – Chattanooga – Oct 27th
- Stacey Wright – Bi Annual Restraint Training – Birmingham, AL – Sept 5
- Cameron Perry – BTC Testing Coordinator Meeting – Chattanooga – Sept 5
- Cameron Perry – DTC Testing Coordinator Meeting – Nashville – Sept 22
- Reggie Culpepper – SCALI – Sept 21-23 – Murfreesboro
- Joey Rowell – CSH Regional PD Meeting – Cleveland – Sept 11 half day

Field Trips:

- K-5 Cove Creek Farms in Monteagle on Oct 10

Fund Raisers:

- Cheer would like to sell Boo Grams for Halloween

Events:

- Grandparents Luncheon – September 12th

Chairman, Jacque Howard made a motion to approve all Trainings/Fieldtrips/Fundraisers, John Olton 2nd the motion. Motion Carried.

7. Next Meeting will be held Tuesday September 23, 2025 @ 4:00 pm.

Meeting adjourned @ 4:18 PM

Public Comment: (Can only comment about items on Agenda and sign a request to comment). No public comments this month.

Chairman, Jacque Howard

Director, Sharon Newcom

VIA Email –

N/A for August Meeting

9/2/25 - FY26 Consolidated Application: Approval/Disapproval...

Jackie Howard Approved, Cherie Helton 2nd

9/4/25 – Ornament Fundraiser for our Centennial: Approval/Disapproval...

Jackie Howard Approved, Cherie Helton 2nd

9/8/25 – Correction to Teacher Pay Scale: Approval/Disapproval...

Jackie Howard Approved, Cherie Helton 2nd

9/9/25 – Travel – Joey Rowell & Reggie Culpepper to Admin Athletics Annual Meeting in Chattanooga, and Joey Rowell for TSSAA Rules Meeting in Nashville

Cherie Helton approved, Jackie Howard 2nd

Chairman, Jackie Howard

Director, Sharon Newcom