

Richard City Special School District
Regular Board Meeting Minutes
February 17, 2026 @ 4:00 PM

Regular Meeting

In attendance: Jacque Howard, Cherie Helton, John Olton, Sharon Newcom, Reggie Culpepper, and Jennifer Olton

Absent: None

Moment of Silence

- 1. Meeting called to order:** Chairman Jacque Howard @4:00 PM
- 2. Reading of the January 20, 2026 minutes. (Approval/Disapproval):**
Chairman Jacque Howard made the motion to approve the January 20, 2026 minutes, John Olton 2nd the motion. Motion carried.

3. Standard Business:

A. Principals Report: Reggie Culpepper

Jan 23rd – School Blood Drive

Jan 28th – 100th Day of School

Feb 5th – Truancy Meeting

Feb 12th – Jr High Volleyball begins

B. Financial Report: Jennifer Olton

All financials are current and up to date. (A copy of financial are always given to the board members for review).

4. Old Business:

A. PTO/PTA

Jennifer Olton explained that a PTO would be a better fit for our school. PTA's are required to pay state and national fees. Having a PTO would require bylaws and treated as a School Support Organization and would have to follow policy 2.404. Copies were of the policy were given to the board.

5. New Business:

A. 2025 Audit:

Jennifer Olton provided copies of the 2025 audit to all board members. There were no findings.

6. Trainings/Workshops/Field Trips/Fundraisers(Approval/Disapproval) ...

Trainings:

Trainings:

- Cameron Perry – Feb 27 – Chattanooga - BTC Testing Training
- Sharon Newcom – Mar 3-5 – Nashville – Annual TOSS Conference
- Charlie Everett – Apr 15 – Chattanooga – Floor Machine Repair Training

Field Trips

- Cameron Perry – 10th & 11th Grade – March 6th interested students to tour UTC
- Hall/Holland – K/1st – March 19th Chattanooga Zoo
- Smith/Summers – Gr 2/3 – April 10th Fort Harker (Social Studies covering the Civil War)
- Smith/Summers – Gr 2/3 – April 24th Reflections Riding in Chattanooga (Science)
- Swafford/Jordan – Gr 4/5 – May 1st Mayfields & The Lost Sea
- All Beta Clubs – May 7th Huntsville (Induction, Graduation, and Awards)

Fund Raisers:

- Volleyball – World's Finest Chocolate Bars & Fill the Calendar
- March 6th – Movie Day - \$3 includes movie, popcorn, and drink for Dr. Seuss week

Events:

- Sports Banquet – 1st Week in May

Chairman, Jacque Howard made a motion to approve all Trainings/Fieldtrips/Fundraisers, John Olton 2nd the motion. Motion Carried.

7. Next Meeting will be held Tuesday March 17, 2026 @ 4:00 pm.

Meeting adjourned @ 4:06 PM

Public Comment: (Can only comment about items on Agenda and sign a request to comment).



Chairman, Jacque Howard



Director, Sharon Newcom